## VISA INFORMATION FORM

Those who need a visa to enter Japan must apply for it in person at the Japanese Embassy or Consulate in their own country. Please visit the page of Ministry of Foreign Affairs of Japan (https://www.mofa.go.jp/j\_info/visit/visa/index.html)for updated information on visas. **This form is not a visa application form**, **but information you provide will be used for us to prepare the supporting documents you need to apply for a visa.** All the following information are mandatory. Please fill out this form, and return it to the address below by e-mail AS SOON AS POSSIBLE. Please keep in mind that it can take MORE THAN ONE MONTH for your visa to be processed.

Note that we will not make any documents for private traveling.

Institute for the Cosmic Ray Research, The University of Tokyo

5 Chome-1-5 Kashiwanoha, Kashiwa, Chiba 277-0882, Japan

E-mail:[kurachi@km.icrr.u-tokyo.ac.jp](mailto:kurachi@km.icrr.u-tokyo.ac.jp)

Please fill out the form below in ENGLISH.

Your name should be spelled exactly as it appears in your passport.

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1. FULL NAME:     *Surname*  *Given Names* | | | | | | | | | | |
| □Prof. □Dr. □Mr. □Ms. | | | | | | | SEX　: □Male　　 □Female | | | |
| 2. DATE OF BIRTH: 　　YYYY / MM / DD | | | | | | | Age: yrs. | | | |
| 3. NATIONALITY | | | | | | 4. Occupation | | | | |
| 5. Mailing address:  OFFICE  *Affiliation*    *Street*    *City* *Postal* *Code* *Country*    *TEL:* *(Include* *country* *and* *area* *codes)* *FAX:* *(Include* *country* *and* *area* *codes)*    *E-mail* | | | | | | | | | | |
| 6. Location where you apply for the visa (**please specify name of embassy/consulate**): | | | | | | | | | | |
| 7. PASSPORT INFORMATION:  Passport Number: Date of Issue:  Place of Issue: Date of Expiration: | | | | | | | | | | |
| 8. ITINERARY: \*Please write your flight schedule as precisely as possible. | | | | | | | | | | |
| **Flight** | | | | Date | Airports | | | | Flight Number |  |
|  | | Arrival | |  | *From* *To*  →  →  → | | | |  |
| Departure | |  | *From* *To*  →  →  → | | | |  |
|  | |  |  | | | |  |
| **Period** **of** **Stay** (□ Definite Schedule □ Tentative Schedule)  From year/ month/ day to year/ month/ day ( days) | | | | | | | | | | |
| **Schedule** The Foreign Ministry requires that we submit a DETAILED schedule of your  stay in Japan. Please enter all of your scheduled activities in Japan below (see **example** below). | | | | | | | | | | |
| ※ | Date | | Itinerary | | | | | Accommodation/Tel. | |  |
| 2023/09/10  2023/9/11-14  2023/9/15 | | Arrival to Tokyo, move to Toyama  Attend LVK meeting at the Toyama International  Conference Hall  Departure to Tokyo  Please make corrections if necessary | | | | | ANA Crown Plaza Hotel Toyama  ANA Crown Plaza Hotel Toyama | |